Reference Centers for E-education
EQIBELT Workshop, Cavtat, June 2006

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CARNet

Content:

- **What are the Reference Centers?**

- **What are their activities?**

- **What services they provide?**

- **For whom are they intended?**

- **Why we established them?**

- **How we established them?**

- **What were the steps in the process of building RCs?**

- **Who was involved in the process of establishing of RCs?**

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What are the Reference Centers? 1/3

Answers to many questions:

- How to create digital educational materials?
- Are there special teaching methods used in e-learning?
- What is the role of the teacher in online education?
- How is instruction conducted when it is online?
- How to make a good quality ppt?
- What LMS should I choose for my e-learning course?
- Is it posssible to find financing for my e-learning project outside of my intitution? How and where?
- Can I use computer tools to evaluate student work? How and which tools?
- How can I create multimedia elements and incorporate them into my educational materials?

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What are the reference centers? 2/3

- **Web sites, teams of experts**

What are the Reference Centers? 3/3

- **Consulting service**
- **Users can choose the most suitable communication channel:**
  - **e-mail referalni@carnet.hr**
  - **Toll free or direct phone**
  - **Personal visit.**

- **Presentations, workshops, online courses**

For all necessary information feel free to contact the reference center coordinator as well as other team members through e-mail, telephone or the Reference center forum.

We are awaiting your inquiries, ideas, suggestions and comments.
The official e-mail address of the reference centers is:
referalni@carnet.hr
The official (*toll free*) telephone of the reference centers is: **0800 227 638**
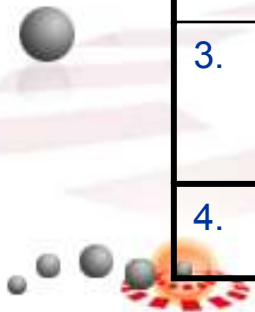
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Why?

- To collect and publish information the university professors need to develop e-learning courses for their students

- To help them choose appropriate tools to advance their teaching

- To stimulate them to start thinking about enhancing their work with technology as well as their materials with multimedia elements

- Based on findings in survey during the "Educational projects" : University teachers said that they wanted to develop e-learning in their institutions but they needed help

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How we established RCs? 1/2

- **In the partnership with 7 teams – 6 institutions**

STEPS	REQUIREMENTS
1. Defining the project tasks and requirements	-Academic institutions -Verification of the dean/institution that they support the proposal -Project schedule with defined financial structure -References and experiences
2. Call for collaboration with CARNet on the Establishing reference centres project	-Call was published on many faculty websites as well as sent to the institutions
3. Selection of the best project proposals	- At least two proposals per project task
4. Contracting each institution	- One year/ 6 months

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How we established RCs? 2/2

STEPS	Tasks
5. Building web sites	- Building the web structure within the CARNet CMS - Collecting and organizing information - Visual design - Establishing communication channels - Coordinating all the activities of the teams
6. Promotional activities	Presentations: - on the IIS conference, - CARNet User Conference, - On the INFO fair Broschures and posters

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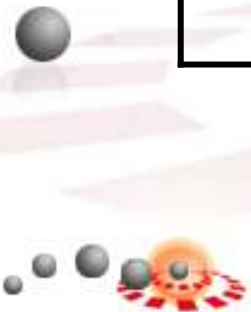
Tasks

Reference centres team side:

- **Building, updating and enhancing the websites**

- **Accurately responding to the users' questions**

- **Developing presentations and workshops as well as online courses about the specific issues that they cover**

- **Running workshops and presentations**

- **Running online courses**

- **Writing papers and articles**

- **Promotional activities**

- **Reporting to CARNet about their activities**

- **Regulary attending coordination meetings**

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Tasks

CARNet side:

- **Organzation and coordination of common activities (monthly meetings)**
- **Promotional materials and activities**
- **Ensuring the use of CN CMS,**
- **Mini CRM (customer relationship management module)**
- **Visual design**
- **Tecnical support**
- **Financing (last period of financing)**

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Who?

9 teams worked on establishing and maintaining the reference centres:

- 7 expert teams (average number of team members - 5)
- 1 coordinating team (5-2 team members)
- 1 tecnical support team (2-3)
- Designer, language editor, translator

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Thank you for your attention!

Contact:

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Additional information:

http://www.CARNet.hr
http://www.carnet.hr/RC-obrazovni
http://www.carnet.hr/referalni/obrazovni
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